



Terms and Conditions

Please read our terms and conditions. If you accept these terms please **sign both** copies.

1. Therapy Professionals Ltd agrees to:

- provide you with the therapy services by a person suitably qualified, skilled and registered
- provide services that meet professional standards
- be responsible for the action of any staff member
- hold professional indemnity and public liability insurance

Services include direct client time and indirect time, for instance, phone calls, arranging equipment, applications, and liaison with health professionals, documentation, plan preparation and other work as required.

If you have been given a verbal estimate of time and after starting we believe more time is required we shall discuss this before proceeding further.

2. You agree to the following:

- *The hourly rate shall be the current price at the date of delivery of service. The hourly rate is reviewed each year.*
- *Travel - Mileage: kilometres to and from Therapy Professionals Ltd's office is charged at 93c per km + GST*
 - *Travel time to and from Therapy Professionals Ltd is charged at 1.7 minutes per km at 80c per km + GST*
- *Minimum charge out is ½ hour @ \$60 plus GST*
- *Invoicing is on a monthly basis.*
- *Payment by the 20th of the following month of the date of invoice unless otherwise arranged..*
- *Late payments. A full month's interest may be charged at the rate charged by Westpac Bank to us for a business overdraft.*
- *If you experience difficulty with payment in full call us to make alternative arrangements.*
- *Cancellation fee will be charged for appointments not cancelled or rebooked within 48 hours of the appointment (this is based on a business week Monday-Friday 8.30-5.00 pm).*
- *Where services are requested by you and have been provided, you are bound by these terms and conditions whether or not you have signed this agreement.*

3. Feedback is welcomed verbally or in writing to

The Manager
Therapy Professionals Ltd
PO Box 7807
CHRISTCHURCH 8240

Phone: (03) 377 5280
Fax: (03) 377 5281
Email: admin@tpl.nz

Please sign below to accept these terms and conditions. If you wish to have any alteration to the above please contact us.

Signature: _____

Date: _____

Name: _____

Phone: _____

How did you find out about Therapy Professionals Ltd?

yellow pages online radio paper newsletter website word of mouth

Other: